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63-1744

2 MAR 1962

MEMORANDUM FOR: Deputy Director (Plans)
Deputy Director (Intelligence)
Deputy Director (Support)
Deputy Director (Research)

SUBJECT : Effectiveness Reports Relative to USIB Committee Chairmen

REFERENCE : USIB-D-2.4/1, 21 May 1962

1. Because of the importance of the work accomplished by the various USIB committees, Mr. McCone, as Chairman, USIB, has stated that he desires to be the "rating official" with respect to effectiveness reports submitted on full-time chairmen of these committees, and that he desires to contribute to the effectiveness reports submitted on part-time chairmen of USIB committees. This decision has been communicated to the USIB and the chairmen of USIB committees as indicated in the referenced document (Attachment B hereto).

2. The list in Attachment A hereto shows the part-time chairmen of USIB committees within each of the component areas of the Central Intelligence Agency.

3. To assist Mr. McCone, it is requested that each Deputy Director submit, for each of the individuals within his component area as listed in Attachment A, a draft narrative comment on the latter's performance as a USIB committee chairman. These draft comments should be prepared for consideration and approval by the Chairman, USIB, as his evaluation to be attached to the respective Fitness Reports of the individuals concerned. As a general rule, each comment should not be over one double spaced page in length. These comments should be submitted to the Executive Secretary, USIB, at least two weeks in advance of the due date of the Fitness Reports.

(EXECUTIVE REGISTRY) [illegible]

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4. In addition, it is requested that DD/R submit for consideration and approval of the Chairman, USIB, as "rating official", a draft Fitness Report on [redacted] as full-time Chairman, Committee on Overhead Reconnaissance. DD/R is also requested to attach to this draft Fitness Report his own narrative comments on Mr. [redacted] performance of part-time duties as a Special Assistant to the DD/R, as distinguished from his duties as Chairman, COMOR. This draft report, together with the narrative comments by DD/R, should be submitted to the Executive Secretary, USIB, at least two weeks in advance of the due date.

25X1

25X1

(signed) Lyman B. Kirkpatrick

LYMAN B. KIRKPATRICK, JR.
Executive Director

Attachments

cc: Executive Secretary, USIB

25X1

ES/USIB: [redacted] (28 Feb 63)

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ATTACHMENT A

DD/I

Paul A. Borel, Chairman, Committee on Documentation
25X1 [redacted] Chairman, Critical Collection Problems Committee
John Bagnall, Chairman, Committee on Exploitation of Foreign Language Publications
E. M. Ashcraft, III, Chairman, Domestic Exploitation Committee
Otto E. Guthe, Chairman, Economic Intelligence Committee
Albert D. Wheelon, Chairman, Guided Missile and Astronautics Intelligence Committee
Donald F. Chamberlain, Chairman, Joint Atomic Energy Intelligence Committee
25X1 [redacted], Chairman, National Intelligence Survey Committee
[redacted] Chairman, Scientific Intelligence Committee

DD/P

[redacted] 25X1

DD/S

Robert L. Bannerman, Chairman, Security Committee

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